

AFFIRMATIVE MARKET PROGRAM (AMP) PLAN FORM



Pursuant to Executive Order 390, any contract with a potential financial benefit of \$50,000 or more requires a bidder to complete applicable sections of this form and include the required attachments for consideration in the scoring of their submission for any contracting opportunity with the Commonwealth of Massachusetts.

Bidders must submit one form for each M/WBE AMP Relationship.

Bidder Name: Lighthouse Computer Services, Inc.	
RFR Name/Title: Payment Card Industry (PCI) Data Security Standards (DSS) Compliance	RFR Number: CTRPCI2007
Contact Name: Anthony N. Fiore, Jr.	
Phone: (401) 495-6872	Fax: (401) 633-6196
Email address: fiore@lighthousecs.com	
Company Address: 6 Blackstone Valley Place, Suite 205, Lincoln, RI 02865	
Bidder SOMWBA certified? N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for certification <input type="checkbox"/>	

Affirmative Market Program Partner (not bidder)

M/WBE Contact Name:	
M/WBE Company Name:	M/WBE Company Address:
M/WBE Telephone:	M/WBE Email:

MP Partner's SOMWBA Certification Status. Please Check Only One Per Form:

BE ☐ WBE ☐ M/WBE ☐ M/W Non Profit ☐ Applied for certification ☐

Certification Expiration Date (copy of certification letter must be attached): _____

Check type of business relationship here that applies to AMP Partner and complete appropriate section below (1-5):

- ☐ 1. Subcontract: include verification of expenditure commitments and written agreement.
- ☐ 2. Growth & Development: enclose plan for education, training, mentoring, resource sharing, other initiatives.
- ☐ 3. Ancillary: submit verbal or written expenditure commitments.
- ☐ 4. Past Performance: credit for past expenditures with certified M/WBEs (for previous 2 years).
- ☐ 5. Additional Creative Initiatives: further use of at least one certified MBE and one WBE AMP Partner.

Please complete this section ONLY if the business relationship is Subcontract (as defined within the scope of the RFR):

Note: All Subcontracting Partnerships **require** a written agreement between bidder & M/WBE that includes a description of commodities or services to be acquired from subcontractor and to be presented as part of the AMP Plan submission. It is required that bidders commit a specific dollar amount or a minimum percentage of dollars earned through an awarded contract.

Submitted Expenditures or Percentage Year 1:
Submitted Expenditures or Percentage Year 2:
Submitted Expenditures or Percentage Year 3:
Submitted Total Expenditures or Percentage For All Years In the Contract

Please complete this section ONLY if the business relationship is Growth & Development:

Note: Bidders should provide a narrative here that describes your approach in building the capacity of the M/WBE, including verifiable or measurable outcomes and anticipated dates of completion which can be validated during the contract. (Attach additional pages as necessary):

3. Please complete this section ONLY if the business relationship is Ancillary:

Note: Bidders should provide a description of commodities or services Ancillary AMP Partner will provide (continue on additional pages as necessary):

Committed Expenditures: Year 1: \$
Committed Expenditures: Year 2: \$
Committed Expenditures: Year 3: \$
Committed Total Spend for Use in Contract:
Description of commodities/services to be provided by Ancillary Partner:

4. Please complete this section for consideration ONLY relating to Past Performance (or historical spending with certified M/WBEs within the last 2 years):

List Name (s) of Certified M/WBE Vendor (s):	
Circle Certification Status of Vendor (s): MBE WBE M/WBE MNPO WNPO	
Description of all expenditures for commodities or services (attach additional pages as necessary):	
Reporting Year:	Total Expenditure:
Reporting Year:	Total Expenditure:

5. Please complete this section for consideration ONLY relating to any Additional Incentives:

Please provide a description of any current creative approaches to partnering with certified businesses (attach additional pages as necessary):

Lighthouse has an active Supplier Diversity Program to identify and partner with M/WBE's to increase the amount of spending with M/WBE's.

Certification: I hereby certify under the pains and penalties of perjury that the information above is correct, to the best of my knowledge:

Signature of Authorized Signatory of Bidder: <i>signature redacted for security purposes</i>	Date: 07 / 16 / 2007
Print Name: Anthony N. Fiore, Jr.	
Title: Chief Financial Officer	
Business Name: Lighthouse Computer Services, Inc. 6 Blackstone valley Place, Suite 205, Lincoln, RI 02865	Business Address:

Updated 11/1/05

CONSULTANT CONTRACTOR MANDATORY SUBMISSION FORM

COMPLETE THE FOLLOWING ONLY FOR CONSULTANT CONTRACTS

(Within HH and NN and UU Object Classes)

Bidder: Lighthouse Computer Services, Inc.

RFR Name/Title: Payment Card Industry (PCI) Data Security Standards (DSS) Compliance

RFR Number: # CTRPCI2007

Additional Income Disclosure. Pursuant to the provisions of M.G.L. c. 29, s. 29A, the following amounts represent any contracts, grants or other income due from the Commonwealth of Massachusetts, including any political subdivision or public authority, during the period of a contract. You may attach additional sheets as necessary.

X Please check if N/A.

Disclosure of Persons with Financial Interest (other than the bidder). Pursuant to the provisions of M.G.L. c. 29, s 29A and c. 7A, s. 6, the following individuals have a financial interest in a contract and/or with more than one percent (1%) interest in the capital stock of the contractor. You may attach additional sheets as necessary.

X Please check if N/A.

Key Personnel. Attach a resume or statement of qualifications for all key personnel specifically named in bidder's response to be assigned to the performance of a contract.

X Please check if N/A.

The information submitted herein is certified by the bidder to be accurate under the pains and penalties of perjury.

Signature of Authorized Signatory for Bidder: _____

Title of Authorized Signatory for Bidder: CFO

Date: July 16, 2007

**COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING**

Issued May
2004



CONTRACTOR LEGAL NAME :
CONTRACTOR VENDOR/CUSTOMER CODE:

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: *Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Thomas Mrva	President
Ernie Yenke	Chief Operating Offcier
Anthony N. Fiore, Jr.	CFO
Jerry Hughes	IT Governance Auditing + Compliance Leader

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Signature

Date: July 16, 2007

Title: CFO

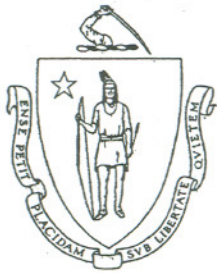
Telephone: 401.495.6872

Fax: 401.633.6196

Email: tfiore@lighthousecs.com

[Listing can not be accepted without all of this information completed.]

A copy of this listing must be attached to the "record copy" of a contract filed with the department.



COMMONWEALTH OF MASSACHUSETTS

Prompt Payment Discount Form

Prompt Payment Discounts (PPD). All bidders responding to this procurement must agree to participate in the Commonwealth Prompt Payment Discount (PPD) initiative for receiving early and/or on-time payments, unless the bidder can provide compelling proof that it would be unduly burdensome. Contractors benefit from PPD by increased, usable cash flow as a result of fast and efficient payments for commodities or services rendered.

Contractors who also participate in the Electronic Funds Transfer initiative will maximize their benefit by ensuring that funds are paid directly to their designated accounts, thus eliminating the impact of check clearance policies and traditional mail lead time or delays. Payments that are processed electronically can be tracked and verified through the Comptroller's Vendor Web system. The Commonwealth benefits because contractors reduce the cost of products and services through the applied discount. Bidders must submit agreeable terms for Prompt Payment Discounts using this PPD form with their proposal, unless otherwise specified by the PMT. All Prompt Payment Discounts must be based on a 10, 15, 20 and/or 30 day turn around time for payments. While bidders have flexibility in determining the actual % discount(s) offered to the Commonwealth, a bidder must base that discount using only 10, 15, 20 and/or 30 days and by inputting that discount below into the appropriate row(s) under the column entitled "% Discount off Proposed Pricing" beside the appropriate turn around time(s) also listed below. The PMT will review, negotiate or reject the proposed discounts as deemed in the best interest of the Commonwealth. The requirement to offer PPD discounts may be waived by the PMT on a case-by-case basis if participation in the program would be unduly burdensome on the bidder. If a bidder is claiming that this requirement is a hardship or unduly burdensome, the specific reason must be attached to this PPD form.

Bidder Name: Lighthouse Computer Services, Inc

All discounts offered will be taken in cases where the payment date is within the specified number of days listed below and in accordance with the Commonwealth's Bill Paying Policy, which may be found on the Comptroller's website. The turn around time for payments will be measured from a) date services were rendered, goods received or b) receipt of a valid invoice, whichever is later. If internal systems require an alternate method of measuring payment turn around times, the bidder must note the issues below or on an attached page if necessary to be considered by the PMT. In cases where the bidder considers that offering a prompt/early payment discount would be a hardship, the bidder must clearly define the issues and reasons for said hardship.

As an example of how to complete this form, if a bidder is proposing that payments made within 10 days of invoice will receive a 5% discount off the contract price; payments made within 15 days of invoice will receive a 3% discount off the contract price; payments made within 20 days of invoice will receive a 2% discount off the contract price and payments made within 30 days of invoice will receive a 1% discount off the contract price, then the bidder would insert under the "% Discount off Proposed Pricing" column the prompt payment discount percentages proposed that correspond to the appropriate 10, 15, 20 and/or 30 day turn around time under the "Turn Around Time for Payments" column.

The back of this form is intentionally left blank for the bidder to include comments, conditions or clarifications to the discounts proposed below. Bidders may also attach additional pages if necessary.

% Discount off Proposed Price	Turn Around Time for Payments
1%	10 Days
n/a	15 Days
n/a	20 Days
	30 Days

cannot offer a prompt pay discount because: _____

Updated 11/1/05